



INVITATION TO BID

Bid No.: DARD/RFT 02/2015: The Department of Agriculture and Rural Development invites interested, experienced and potential service providers for: **Supply and delivery of cleaning materials and detergents for the Department of Agriculture and Rural Development for a period of 2 years from the date of award of contract**

Sealed bids clearly marked with bid number and the description must be submitted or deposited into the designated tender box at Glen: Agricultural Institute, Administration Building and no telephonic, facsimile, email or late submission will be accepted. The following documents must form part of the submission:

- Original valid tax clearance certificate;
- Certified company registration certificate(CK1);Trust certificate in case of a trust;
- Certified ID copy(s) of director(s);
- Certificated copy of B-BBEE certificate issued by accredited companies or a letter from the auditors and those who do not submit their B-BBEE status do not qualify for preference points for B-BBEE but will not be disqualified;
- Bids shall remain valid for 90 days after the closing date.

Functionality and BBBEE Evaluation criteria: 80/20

Price 80 Points
BBBEE 20 Points

NB: Total Bid Price will not be considered as part of the evaluation process, bidders will be scored on both functionality and on the basis of price per item. A minimum score of 50% is required to pass this first stage of the evaluation process, please note that any bidder who scores below 50% on functionality will automatically be disqualified. Bidders must quote on all items, failing which will result in the disqualification of the bid.

Bid should be submitted under the following arrangements;

REQUIREMENTS/INFORMATION	DARD/RFT 02/2015
Compulsory Briefing Session	Friday 18 September 2015 at 11h00 At Glen: Auditorium, Information Building
Closing date	Friday 02 October 2015 at 11:00 Glen: Agricultural Institute Administration Building
Enquiries: <u>SCM and bid documents</u>	Ms. Lerato Mngomezulu at 051 861 8668 / 072 320 9486 leratom@agric.fs.gov.za
Enquiries: <u>Technical</u>	Mr. John Van Berkel at 051 861 8706 / 082 558 1591 vberkel@fs.agric.za

Bid documents are obtainable from the Supply Chain Management office, Administration Building at Glen Agricultural Institute, on the date of the briefing session and from Mondays to Fridays from 08h00 to 15h30 at a non-refundable cost of R250 per document.

Banking details are as follows: Holder: FSPG Agriculture, Standard Bank Acc No. 240 323 181, Branch: 0055 34 Central, Ref: 0002 0250