

**INVITATION TO BID**

**Bid No.: DARD/RFT 01/2016:** The Department of Agriculture and Rural Development invites interested, experienced and potential service providers for: **Supply and Delivery of Petrol and Automotive Diesel Fuel to the Free State Department of Agriculture and Rural Development (FSDARD) for a period of two years from the date of award of contract.**

Sealed bids clearly marked with bid number and the description must be submitted or deposited into the designated tender box at Glen: Agricultural Institute, Administration Building and no telephonic, facsimile, email or late submission will be accepted. The following documents must form part of the submission:

- Original valid tax clearance certificate;
- Certified company registration certificate(CK1); plus other relevant registration documents;
- Certified ID copy(s) of director(s);
- Certificated copy of B-BBEE certificate issued by accredited companies, standard affidavit form from DTI or a letter from the auditors/bookkeepers, and those who do not submit their B-BBEE status do not qualify for preference points for B-BBEE but will not be disqualified;
- Bids shall remain valid for 120 days after the closing date.

**Functionality and BBBEE Evaluation criteria: 90/10**

Price	90 Points
BBBEE	10 Points

**NB:** A minimum score of 50% is required to pass this first stage of the evaluation process, please note that any bidder who scores below 50% on functionality will automatically be disqualified.

Bid should be submitted under the following arrangements;

REQUIREMENTS/INFORMATION	DARD/RFT 01/2016
Compulsory Briefing Session	Friday 26 February 2016 at 11h00 At Glen: Auditorium, Information Building
Closing date	Friday 11 March 2016 at 11:00 Glen: Agricultural Institute Administration Building
Enquiries: <b>SCM and bid documents</b>	Ms. Lerato Mngomezulu at 051 861 8668 / 072 320 9486 <a href="mailto:leratom@agric.fs.gov.za">leratom@agric.fs.gov.za</a>
Enquiries: <b>Technical</b>	Mr. Sieg Van Der Merwe at 051 861 8379 / 083 290 4484 <a href="mailto:siegfried@glen.agric.za">siegfried@glen.agric.za</a>

Bid documents are obtainable from the Supply Chain Management office, Administration Building at Glen Agricultural Institute, on the date of the briefing session and from Mondays to Fridays from 08h00 to 15h30 at a non-refundable cost of R250 per document.

Banking details are as follows: Holder: FSPG Agriculture, Standard Bank Acc No. 240 323 181, Branch: 0055 34 Central, Ref: 0002 0250

MS. LN MNGOMEZULU

  
 ACT. CHIEF FINANCIAL OFFICER

DATE: 08/02/2016

MR. MP THABETHE

  
 ACCOUNTING OFFICER

DATE: 16/02/2016