

INVITATION TO BID

Bid No.: DARD/RFT 06/2017: THE DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT INVITES INTERESTED, EXPERIENCED AND POTENTIAL SERVICE PROVIDERS TO BID FOR: THE SUPPLY AND DELIVERY OF VETERINARY MEDICATION, THROUGH A 3 YEAR CONTRACT, FOR THE VETERINARY CLINICS OF THE FREE STATE DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT (FSDARD), VETERINARY SERVICES

Sealed bids (double envelope system) clearly marked with bid number and the description must be submitted or deposited into the designated tender box at Glen Agricultural Institute, Administration Building (Tender box 2) and no telephonic, facsimile, email or late submission will be accepted. The following documents must form part of the submission:

1. Registration with Centralized Supplier Database (CSD);
 2. Proof of Tax Compliance Status:
 The South African Revenue Service (SARS) no longer issues printed Tax Clearance Certificates and there are two options available for submission. In both cases, SCM officials will verify bidder's tax compliance status online.

(a) Suppliers who still have valid, original, printed Tax Clearance Certificates can submit them. However, they must also provide their Tax Clearance Compliance Status PIN by writing it on the top of the Tax Clearance Certificate submitted, in order that bidder's tax compliance status can be verified.

(b) Bidders who are registered on the government Central Supplier Database (CSD) must include in their bid document, a copy of their Master Registration Number (supplier number). Tax compliance status will be verified online at www.csd.gov.za.

3. Certified ID copy(s) of director(s);
 4. Certified copy of a sworn affidavit or B-BBEE certificate issued by accredited companies, standard affidavit form from DTI or a letter from the auditors/bookkeepers, or a letter from the auditors and those who do not submit their B-BBEE status do not qualify for preference points for B-BBEE but will not be disqualified.

5. A tenderer who provides audited financial statements for the preceding year. If the financial statements are older than 6-months, the tenderer must provide interim financial statements.

6. Joint ventures are eligible to submit documents provided they satisfy the criteria stated in the tender document.
 7. Bids shall remain valid for 120 days after the closing date

Functionality and BBBEE Evaluation criteria: 80/20

Price and quality criteria
 B-BBEE
 80 Points
 20 Points

NB: A minimum total score of 50 percent is required for quality (Schedule A). A tenderer that does not achieve a minimum score of 50% will not be evaluated further. Shortlisted bidders will be required to do the presentation of their proposal (Quality Schedule B) to the Departmental Evaluation Committee. A minimum total score of 50 percent is required for quality (combined score of Schedule A and B) in order for the tender to be further evaluated (financial proposal).

Bids should be submitted under the following arrangements;

REQUIREMENTS/INFORMATION	DARD/RFT 06/2017
Compulsory Briefing Session	Friday 25 August 2017 at 12h00 at Glen in the Auditorium, Verbeek Building.
Closing Date	Friday 15 September 2017 at 11h00: Glen Agricultural Institute, Administration Building, SCM section.
Enquiries: SCM and bid documents	Ms. F Khumalo at 051 861 8793 /060 977 2535 fkhle@agric.fs.gov.za
Enquiries: Technical	Dr. Rob Fouche at 051 436 3677 / 083 535 9622 rob@fs.agric.za

Bid documents are obtainable from the cashier's office (room 149) in the Administration Building at Glen Agricultural Institute, from 21 August 2017 (Monday to Friday) from 08h00 to 15h30 at a non-refundable cost of R427 per document.

Banking details are as follows: Holder: FSPG Agriculture, Standard Bank Acc. No. 240 323 181, Branch: 00 55 34 Brandwag; Current Account: Ref: 0000 20250

Documents are also available on the e-Tender Publication Portal and can be downloaded from www.etender.gov.za

MS L. N MNGOMEZULU

CHIEF FINANCIAL OFFICER

DATE: 10/08/2017

MR M.P. THABETHE

ACCOUNTING OFFICER

DATE: 10/08/2017