

**Free State  
Province**



**Vrystaat  
Provinsie**

**TENDER BULLETIN  
TENDERBULLETIN  
SPECIAL**

**NO.58**

**18 OCTOBER 2019 / 18 OKTOBER 2019**

NO.	INDEX	PAGE
DARD/RFT01/2019 Department of Agriculture and Rural Development	Bid for the outsourced staff transport for employees for a period of one (1) year, from different pick-up points to their work place at Glen and back  Closing Date: 15 November 2019	2

DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPEMENT

**BID FOR THE OUTSOURCED STAFF TRANSPORT FOR EMPLOYEES FOR A PERIOD OF ONE (1) YEAR, FROM DIFFERENT PICK-UP POINTS TO THEIR WORK PLACE AT GLEN AND BACK**

Bids are hereby invited from prospective service providers for the Outsourced Staff Transport for employees for a period of one (1) year, from different pick-up points to their work place at Glen and back

**BID NUMBER:** DARD/RFT01/2019

**CLOSING DATE:** FRIDAY, 15 NOVEMBER 2019

**TIME:** 11:00

**VALIDITY PERIOD:** 120 DAYS

**BRIEFING SESSION:** COMPULSORY

**Compulsory** briefing session will be held in the following place and date:

No	DISTRICT	TOWNS/ PLACE	DATE	TIME	VENUE
1	Manguang	Glen Agricultural College	25 October 2019	10:00	IPJ Hall

**\*Failure to attend the briefing session will invalidate your bid**

**Bids will be evaluated in terms of 80/20 system.**

**Price:** (80 points)  
**B-BBEE Status Level of Contribution:** (20 points)  
**Functionality:** (70 points) separately

70 Points will be allocated for functionality. The assessment of functionality will be done separately from the 80/20 preference points system. It should be noted that bidders who fail to meet the minimum threshold of 60 points for functionality will not be considered for further evaluation.

The overall evaluation and adjudication of this bid will be in terms of **the Preferential Procurement Policy Framework Act No.5 of 2000** and the **Preferential Procurement Regulations, 2017** (80/20 Preferential Point System), whereby a value of 80 points will be allocated for the total competitive costs (price) of the bid and 20 points will be allocated for **B-BBEE Status Level of Contribution**. The formula is set out in Form SBD 6.1.

Bidders are required to submit an original and valid B-BBEE verification certificate issued by a verification agency accredited by the South African Accreditation System (SANAS) or a certified valid sworn affidavit in the Department of Trade and Industry format (DTI) signed by the EME/QSE Representative and attested by a commissioner of oath.

Failure on the part of a bidder to fill in and/or to sign this form and submit a B-BBEE Verification Certificate from a verification Agency accredited by the South African Accreditation System (SANAS) or valid sworn affidavit signed by the EME/QSE representative and attested by a Commissioner of oaths together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

Proof of the following documentation will be required:

**Mandatory documents** (failure to submit these documents will disqualify the bid)

- Certificated copy of B-BBEE certificate / sworn Affidavit;
- Pricing schedule (Bidders are requested to indicate their pricing schedule based on bus cost per month and kilometres).

**Non-mandatory documents**

- Original valid tax clearance certificate, or PIN;
  - Certified company registration certificate (CK1); plus other relevant registration documents;
  - Certified ID copy(s) of director(s);
  - CSD Registration Report.
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Bid documents are obtainable from the cashier's office (room 149) in the Administration Building at Glen Agricultural Institute, from 25 October 2019 (Monday to Friday) from 08h00 to 15h30 at a non-refundable cost of R400.00 per document.

**Banking details are as follows: Holder: FSPG Agriculture, Standard Bank Acc. No. 240 323 181, Branch: 00 55 34 Brandwag; Current Account: Ref: 0000 20250**

**NB: Interested bidders can access the bid document free of charge through the eTender Portal at [www://etenders.gov.za](http://www.etenders.gov.za) or at the Provincial Treasury's website at [www://dot.fs.gov.za](http://www.dot.fs.gov.za)**

Faxed, emailed or late bid documents will not be considered. Bid documents must be delivered before the closing date and time to the venue which is as follows:

**Physical Address:** The bid box is situated at the Admin Building, Ground Floor, Jielie Joubert, Glen, Bloemfontein 9300

**Postal Address:** Clearly marked bid documents denoting the bid number and closing date may be posted before the closing time and date to:

Ms. Fikile Khumalo, Department of Agriculture and Rural Development  
Private Bag X02, Bloemfontein 9300

**All enquiries may be directed to** Mr. Ishmael Moqetti, Tel 051-861 8776

**Registration on Central Supplier Database (CSD)**

The Bidders must be registered as a service provider on the Central Supplier Database (CSD). If you are not registered proceed to complete the registration of your company prior to submitting your proposal. Refer to <https://secure.csd.gov.za> to register your company. Ensure that all documentation on the database are updated and valid.

**Pre-qualification criteria** set is according to Regulation 4(1)(a) of the Preferential Procurement Policy Framework Act, 2000: Preferential Procurement Regulations, 2017:

- (i) Only tenderers having B-BBEE status level of contributor 1 may respond to this bid;

**NB: A tender that fails to meet the pre-qualifying criteria stipulated above is an unacceptable tender.**

**A trust, consortium or joint venture must submit a consolidated B-BBEE Status Level Verification Certificate**

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<b>FREE STATE TENDER BULLETIN</b> <i>(Published every Friday)</i>	<b>VRYSTAAT TENDERBULLETIN</b> <i>(Verskyn elke Vrydag)</i>																								
All correspondence, advertisements, etc. must be addressed to the Officer in charge of the Free State Tender Bulletin, P.O. Box 517, Bloemfontein Tel.: No. 051 403 3139. Free Voucher copies of the Free State Tender Bulletin or cuttings of advertisements are NOT supplied. The <b>cost per copy</b> of the Tender Bulletin is as follows:	Alle korrespondensie, advertensies, ens. Moet aan die Beampte Belas met die Vrystaat Tender Bulletin, Posbus 517, Bloemfontein, geadresseer word. Gratis eksemplare van die Vrystaat Tender Bulletin óf uitknipsels van advertensies word NIE verskaf nie. Die <b>koste per kopie</b> van die Tender Bulletin is soos volg:																								
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<b>CLOSING TIME FOR ACCEPTANCE OF ADVERTS</b>	<b>SLUITINGSTYD VIR DIE AANNAME VAN ADVERTENSIES</b>																								
All advertisements must reach the Officer in Charge of the Tender Bulletin <b>not later than 12:00 (Tuesday), three working days</b> prior to the publication of the Tender Bulletin. Advertisements received <b>after 12:00 on the Tuesday of the publication week</b> , will be held over for publication in the issue of the following week, or if specifically requested by the advertiser, will be published as a "Special Publication". In such cases, the advertisement must be delivered to the Officer in Charge <b>not later than 12:00 on the Thursday</b> preceding the publication of the Tender Bulletin and <b>double rate</b> will be charged for that advertisement. Advertisements received for publication on the <b>same day</b> , will be charged at <b>triple the normal rate</b> .  A "Late Advertisement" will not be inserted as such without definite instructions from the advertiser.	Alle advertensies moet die Beampte belas met die Tender Bulletin bereik <b>nie later nie as 12:00 (Dinsdag), drie werksdae</b> voordat die Koerant uitgegee word. Advertensies wat na <b>12:00 op die Dinsdag van die publikasie week</b> ontvang word, word oorgehou vir publikasie in die uitgawe van die volgende week, of as die adverteerder dit verlang, sal dit geplaas word in 'n "Buitengewone Bulletin". In sulke gevalle moet die advertensie aan die Beampte oorhandig word <b>nie later nie as 12:00 op die Donderdag</b> voordat die Tender Bulletin gepubliseer word en <b>dubbeltarief</b> sal vir dié advertensie gevra word. 'n <b>Drievoudige tarief</b> sal gevra word vir advertensies wat ontvang is vir publikasie op die selfde dag.  'n "Laat Advertensie" sal nie sonder definitiewe instruksies van die Adverteerder as sodanige geplaas word nie.																								
<b>ADVERTISEMENT RATES</b>	<b>ADVERTENSIETARIEWE</b>																								
Notices required by Law to be inserted in the Tender Bulletin: <b>R 63.00</b> per centimeter or portion thereof.	Kennisgewings wat volgens Wet in die Tender Bulletin geplaas moet word: <b>R 63.00</b> per sentimeter of deel daarvan.																								
<b>Advertisement fees are payable in advance to the Officer in charge of the Provincial Gazette, P.O. Box 517, Bloemfontein, 9300, Tel.: (051) 403 3139.</b>	<b>Advertensiegelde is vooruitbetaalbaar aan die Beampte belas met die Provinsiale Koerant, Posbus 517, Bloemfontein 9300, Tel.: (051) 403 3139.</b>																								
<b>NUMBERING OF TENDER BULLETIN</b>	<b>NOMMERING VAN TENDER BULLETIN</b>																								
You are hereby informed that the numbering of the Provincial Gazette /Tender Bulletin and notice numbers will from 2010 coincide with the relevant financial year. In other words, the chronological numbering starting from one will commence on or after 1 April of every year.	U word hiermee in kennis gestel dat die nommering van die Provinsiale Koerant / Tender Bulletin en kennisgewingnummers vanaf 2010 met die betrokke boekjaar sal ooreenstem. Met ander woorde, die kronologiese nommering beginnende met een, sal op of na 1 April van elke jaar begin.																								
<b>Printed and published by the Free State Provincial Government</b>	<b>Gedruk en uitgegee deur die Vrystaatse Provinsiale Regering</b>																								